Critical Elements (Systems)

- Tier 2 Intervention Systems
- **Tier 2 Team Roles and Responsibilities**
- Universal Screening
- Tier 2 Data Based Decisions
- Tier 2 Interventions
- Tier 2 Documentation and Progress Monitoring
- Evaluation
Critical Element
Tier 2 Team
Roles and Responsibilities
Objectives

- Identify Tier 2 Team Roles and Responsibilities
- Create Tier 2 Procedures
Tier 2 Team

• Membership to Include
  ▪ Administrator
  ▪ SWPBIS team member(s)
  ▪ Individual with behavioral expertise
  ▪ Individual with access and skills to use data
  ▪ School counselor
  ▪ Teachers
Roles and Responsibilities

Administrator
- Supports process by attending meetings
- Restructurers resources (time and staff)
- Communicates with faculty, staff and family members about the process

Team Leader
- Develops meeting agenda
- Leads team meetings
- Works with data Intervention Coordinator to identify priority students who will be discussed during team meeting
Roles and Responsibilities

Recorder
• Notify/remind team members of meeting time and location
• Keeps minutes of decisions/actions/tasks including eligible students, intervention applied and results of intervention

Role - Intervention Coordinator (possibly multiple people)
• Establishes and manages logistics of intervention (e.g., location, personnel, etc.)
• Assists with progress monitoring data
• Reports student progress during meetings
• Works with Team Leader to identify priority students who will be discussed during team meetings
Roles and Responsibilities

**Intervention Facilitator (possibly multiple people)**

- Introduces new staff, students and parents
- Provides intervention to student
- Provides feedback of progress to participating student, faculty, staff and family members

**Intake Coordinator**

- Accepts new referrals for Tier 2 support
- Conducts staff and student interviews
- Gathers additional information if needed
- Presents student information at team meeting and helps team synthesize information to make intervention decision
Tier 2 System Development Meeting Agenda

- Date & Time
- Members Present

- Student Identification
  - Data Decision Rule
  - Data Collection Procedure
  - Function Matching

- Develop Intervention
  - Coordinator
  - Facilitator
  - Location
  - Time
  - How will progress be monitored?

- Tier 2 Support System – Training
  - Staff
  - Students
  - Families

- Communication to staff, students and family
  - Information to be disseminated and feedback required
Points to Ponder
Tier 2 Team Procedures

- Who will determine which intervention to use?
- Who is responsible for gathering baseline data?
- When will intervention begin?
- How will teachers know when to begin intervention?
  - Goal is to provide rapid access (72 Hours) to a standard treatment of interventions that are continuously available
- Communication System
  - Who Informs family, faculty, staff and administration of identified students needing Tier 2 supports?
<table>
<thead>
<tr>
<th>Role</th>
<th>Responsibilities</th>
<th>Team Member</th>
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</table>
| Team Leader              | 1. Develops meeting agenda  
2. Leads team meetings  
3. Works with data Intervention Coordinator to identify priority students who will be discussed during team meeting |             |
| Administrator            | 1. Supports process by attending meetings  
2. Restructures resources, (time and staff)  
3. Communicates with faculty, staff and family members about the process |             |
| Intervention Coordinator (possibly multiple people) | 1. Establishes and manages logistics of intervention (e.g., location, personnel, etc.)  
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Action Plan!

**Critical Element**

Tier 2 Team

- Complete Team Roles and Responsibilities
- Complete (17 - 23) Tier 2 Benchmarks of Quality and Action Plan